

Evidence Necessary For Means Assessment For Legal Aid

If you are living with a partner you must bring the same evidence as listed below for that person as well:

Income: (tick if received)

1. Benefit letters i.e. letter (all pages) confirming you are in receipt of Income-based Jobseekers Allowance, Income-related Employment And Support Allowance, Income Support or Guarantee Credit. Housing Benefit. Council Tax Benefit.
2. All bank statements showing all of your income and transactions from the day before your meeting to one month previous.
3. Most recent Tax Credit Award Notice (all pages) for yourself. (Within six months)
4. Copy payslip(s) for the four weeks prior to your appointment.
5. If self-employed complete financial accounts recently submitted to the Tax Office, last six months bank statements, self-assessment tax return & cash book.
6. P11D tax form if applicable.
7. Private/occupational pension documents.
8. Evidence of rental income (bank statement or tenancy agreement).
9. Letter evidencing income or finances from a friend/family.
10. Student grant/loan letter.

Expenditure: (tick if received)

1. Rent book/tenancy agreement.
2. Mortgage statement.
3. Bank statements.
4. Copy of agreement/contract if childcare costs are in excess of £600 per month.
5. If maintenance paid, receipts & copy of Maintenance Order.

Capital: (tick if received)

1. Bank statements showing all of your income for the calendar month prior to your appointment.
2. Current valuation of any properties owned including family home by either estate agents or via internet i.e. rightmove, zoopla or any other recognised sites.
3. Investments (i.e. share certificates, premium bonds, national savings certificates/passbook, insurance policies & any information on possessions e.g. caravan, boat, and jewellery).